

NAMING OF CLOTHING AND FOOTWEAR



Uniform

- All items of clothing must be **clearly marked** with the student's name.
- Woven, sew-on nametapes are recommended and can be ordered using the order form [here](#).
- Nametapes should be in the following colours to assist with identification.

Clark	Dark Blue
Fitchett	Black
Hall	Grey
Hamilton	Black
Harington	Maroon
Sargood	Red
School	Gold
Williams	Green

- If a boarder's nametapes are not in the house colour they must be sewn onto bias binding in the house colour. Laundry staff sort clothing according to the **colour** of the nametapes/bias binding.
- For ease of identification, **please attach nametapes to clothing as follows:**
 - *Shirts, singlets and other tops:* inside the collar at the back of the neck.
 - *Shorts, trousers, boxers, underwear, etc:* inside the centre rear of the waistband.
 - *Towels, duvet covers, etc:* at a corner where it is easily visible (not hidden inside).
 - *Socks:* at the top on the outside for long socks; at the top on the inside for short socks; for boarders, a loop of bias binding should also be added to each sock to allow pairs to be tied together before being put into the wash. See page 2 for guidance on how to add bias binding and nametapes to socks.
- Boarders should not return from holidays or Exeats with large quantities of unnamed clothing and expect the Matron to attach nametapes. However, parents of boarders should provide their house Matron with a small supply of nametapes and bias binding in the house colour for the occasional garment purchased at the School Shop during term time.

Mufti

- All items of clothing must be **clearly marked** with the student's name, as above.
- Offensive language/images on any items of clothing or property are not permitted.
- For boarders, one change for casual wear and one for social occasions is sufficient.
- Boarders' clothes are washed at the school laundry in warm or hot water and dried in tumble drivers. For this reason, wash-and-wear mufti is highly recommended. Likewise, because of the nature of the material used in their manufacture, the laundry does not wash black woollen school jerseys – these need to be either dry-cleaned or washed at home.

Footwear

- Please ensure **all** footwear is clearly and indelibly named, both under the tongue and on the sole immediately in front of the heel (white twink pens are a good way of doing this).

Guide to labelling socks

1. Cut 20cm of bias binding.
2. Fold in half to make a 10cm x 10cm loop; this is for looping the socks together when they are in the wash.

Grey Socks

For grey socks, turn the sock inside-out and sew the looped bias binding so that it is on the inside of the sock. This means it won't be seen when the socks are being worn.



Sew the name tag at the bottom of the bias binding loop.

Striped Socks

For striped socks, sew on the outside of the sock. This is because the stripes are folded over when they are worn, and the bias binding will not be visible when folded over.



Sew the name tag at the bottom of the bias binding loop.